



Executive Director Search

The Pender Harbour Health Centre located in Madeira Park on the Sunshine Coast, British Columbia, is a non-profit primary health care organization. Established in 1976, we are a leader in rural community health care and achieve our mission through a range of community partnerships and alliances. The Board is conducting a search for an Executive Director. This exciting leadership position will help steer the health centre in an important phase of provincial primary care development. We are looking for an experienced health care administrator to work with our community and lead a multidisciplinary team of professionals. If you are interested in learning more about this opportunity, please go to our website at: www.penderharbourhealth.com/news/

Job Description

Reporting to the Board of Directors, the Executive Director is responsible for the operational leadership of the health centre and for implementing the strategic directions determined with the Board. The Executive Director ensures that community relationships, partnerships, staff, volunteers and funding all work together to support the mission of the health centre which is “to provide access to quality, caring, and responsive health services for the Pender Harbour community”.

Qualifications:

- Senior management experience leading a non-profit organization in community health services is an asset.
- Ability to work collaboratively and consultatively in a multi-disciplinary team environment.
- Demonstrated commitment and knowledge of community partnering and community based primary health care.
- Ability to establish and maintain productive working relationships with other community and government agencies.
- Demonstrated ability to supervise, evaluate and develop staff in a team environment.
- Demonstrated skills in interpersonal communications, negotiation, conflict resolution, decision making and problem solving.
- A strategic leader with excellent leadership and management skills.
- Comprehensive knowledge and understanding of community health needs and demographics
- Experience in financial oversight, grant writing and fundraising

Education and Professional Requirements:

- Post graduate degree in public/health services administration, or a combination of an undergraduate degree with significant senior management and leadership experience.

To Apply:

Qualified applicants are invited to submit their resume and letter of interest in confidence by **November 30, 2023**. Please apply by sending your cover letter and resume as separate documents to the following email address: john.rathbone@penderharbourhealth.com